# **Privacy Policy**

#### I. Personal data controller

The controller of personal data collected via the website https://practicorr.org and its subpages (hereinafter also collectively referred to as: the Website) is the POLSKIE STOWARZYSZENIE KOROZYJNE with its registered office in Gdańsk, ul. Tarcice 11, 80-718 Gdańsk, entered in the register of associations and for which the registration files are kept by the DISTRICT COURT IN GDAŃSK - NORTH IN GDAŃSK, 7TH ECONOMIC DIVISION OF THE NATIONAL COURT REGISTER under KRS number: 0000053936, NIP: 5251920108, REGON: 001270291 (hereinafter also referred to as: Controlled or PSK). Contact e-mail address: practicorr@practicorr.org

## II. General rules for data processing

The Controller shall implement technical and organisational measures to ensure the highest level of security of the personal data being processed, which are appropriate to the possible risks and the categories of data being protected.

The Controller shall exercise the utmost care to ensure that users' personal data is processed in accordance with the applicable provisions of Polish and European Union law, including in particular the Personal Data Protection Act of 10 May 2018 and the Regulation of the European Parliament and of the Council (EU) of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (GDPR).

#### III. Voluntary provision of personal data

Use of the Website does not require registration, therefore, if the user uses the Website solely for browsing purposes, PSK does not collect personal data about the user, except for data automatically stored as a result of the use of cookies, as described below.

If the user decides to use the functionality of the Website, and in particular to use:

- registration form,
- abstract submission form,

providing personal data will still be voluntary, but necessary to use these functionalities.

#### IV. Method of data collection

The Controller collects personal data via the Website in the following manner:

- by voluntarily entering them in forms available on the Website,
- through cookies stored on end devices.

# V. Purposes and legal basis for the processing of personal data

Data provided by the user or collected automatically about the user via cookies is used and processed by the Data Controller for the following purposes and on the following grounds:

• ongoing communication between the Controller and the user in response to a contact request submitted by the user via the contact form or other functionalities of the

Website, i.e. with the consent of the data subject, for the purpose of concluding and performing a contract to which the data subject is to be a party and pursuing the Controller's legitimate interest pursuant to Article 6(1)(a) of the GDPR in conjunction with Article 6(1)(b) of the GDPR,

- providing the newsletter service, based on the consent given by the user and for the purpose of concluding and performing a contract to which the data subject is to be a party and pursuing the legitimate interest of the Controller, i.e. pursuant to Article 6(1)(a) of the GDPR in conjunction with Article 6(1)(b) of the GDPR in conjunction with Article 6(1)(f) of the GDPR,
- consideration of complaints, investigation and defence in the event of mutual claims, pursuing the legitimate interest of the Controller of personal data, i.e. pursuant to Article 6(1)(f) of the GDPR,
- if the user uses the Controller's social media, links to which are also available on the Website (including interacting with other users on them), the Controller obtains access to the data provided by users on social media in order to operate the social networking service in accordance with the legitimate interest of the Controller, i.e. pursuant to Article 6(1)(f) of the GDPR,
- storing users' mailing data on the Controller's servers, i.e. pursuant to Article 6(1)(a) of the GDPR and Article 6(1)(b) of the GDPR,
- marketing purposes, on the basis of consent and in pursuit of the legitimate interests of the personal data Controller, i.e. pursuant to Article 6(1)(a) of the GDPR and Article 6(1)(f) of the GDPR.

#### VI. Transfer of personal data collected by the Controller

Personal data obtained by the Controller via the Website may be transferred:

- entities providing and supporting the Controller's ICT or hosting systems for the purpose of operating the Website, and entities providing services related to the Controller's current activities pursuant to relevant personal data processing agreements,
- entities cooperating in the operation of the Website under relevant personal data processing agreements,
- authorised bodies on the basis of lawful requests to the extent resulting from the request.

In the cases described in the preceding sentence, the Controller shall only transfer to third parties the data necessary for the proper performance of a given activity.

Users' personal data will not be transferred by the Controller outside the European Economic Area (EEA).

#### VII. Categories of personal data processed

I. Categories of personal data processed. In addition to storing information via cookies (in particular connection parameters, time stamps, IP addresses), the Controller collects data voluntarily entered by the user via the Website, in particular:

- first and last name,
- e-mail address,
- postal address,
- telephone number,
- position,
- type of membership,
- abstract,
- authorship of the abstract,

- information about the employer or other organisation on behalf of which the user is acting and/or its tax identification number,
- other information provided by the User.

### VIII. Duration of data processing

Personal data will be processed by the Controller for the period during which it will maintain contact in response to the user's enquiry or send the Newsletter (if possible), or until an objection is raised, and in the case where personal data is processed on the basis of consent, until such consent is withdrawn, as well as to the extent required by law or to secure any claims...

# IX. User permissions

In accordance with Articles 15-22 of the GDPR, every person whose data is processed by the Controller has the right to:

- access their data, rectify it, delete it or restrict its processing,
- object to its processing,
- transfer their data,
- withdraw their consent to the processing of personal data at any time, without affecting
  the lawfulness of the processing that was carried out on the basis of consent before its
  withdrawal.

In case of doubts related to the processing of personal data, any person may contact the Personal Data Controller with a request for information. Notwithstanding the above, everyone has the right to lodge a complaint with the supervisory authority – the President of the Personal Data Protection Office.

# X. Cookies and server logs

Cookies are text files sent from the Website server and stored by a web browser or other technological solutions on the end device.

Cookies are used on the Website in particular to facilitate the user's use of previously visited websites. If the user has used the same device and browser before, cookies enable the Website to remember their preferences and are also used by the Controller to compile statistics and adapt the content of the Website to the user's needs, in particular by displaying the Website correctly and adapting it to the user's individual needs.

Cookies used on the Website are primarily used to collect data such as IP address, browser type, language, date, and information about the operating system and browser used. access times and the address of the website from which the user was redirected, in order to ensure proper administration of the website.

In addition, the use of the Website involves sending queries to the server on which the Website is stored and, as a consequence, involves the collection of standard login information such as IP address, browser type, date and time of access, and type of operating system used by the user.

Within the Website, apart from cookies placed on the end device by the Controller and accessed by the Controller, cookies from third parties (in particular Google AdWords, YouTube and/or social networks, made available in particular by Twitter and LinkedIn may also be used.

The user may choose the scope of cookies used, and Website users may also change their settings in this regard. The web browser allows you to delete cookies, and it is also possible to automatically block cookies. Detailed information on this subject can be found in the instructions, help or documentation of the web browser, with the proviso that restrictions on the use of cookies may affect some of the functionalities available on the Website.

# **XI.** Final provisions

In matters not covered by this Privacy Policy, the provisions of applicable law shall apply, in particular the Personal Data Protection Act or the GDPR.

The Controller may modify the content of this policy, especially in the event of changes in the law or technological changes and shall inform users of such changes by publishing the current Privacy Policy on the Website. Users whose e-mail addresses are stored in the Controller's database in connection with the use of the services offered on the Website will also be informed of the changes by e-mail after the change has been made, and the user may refuse to accept the changes by sending information to this effect to the Controller's contact address.